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|  | **Koperasi Tunas Muda Sungai Ara Berhad****No. 126, Jalan Dato Ismail Hashim,** **Taman Tunas Muda, Sungai Ara,** **11900 Bayan Lepas, Pulau Pinang.** **Tel :  04-6438515** **Fax : 04-6437507**  |

**BORANG ADUAN KOPERASI**

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| BUTIRAN PENGADU  |

Nama : ………………………………………………………………………………………….........................

No Anggota : …………………………………………………

Alamat : …………………………………………………………………………………………………………………

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No. K/P : …………………………………………………………………………………………………………………

No. Telefon : ………………………………………………………………………………………………………………..

Hubungan : …………………………………………………………………………………………………………………

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|  BUTIRAN ADUAN |

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( *Sekiranya perlu, sila gunakan lampiran )*

**KEGUNAAN PEJABAT**

1. ADUAN INI TELAH DIPROSES SEPERTI BERIKUT :-

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| i | Peringkat Pegawai Koperasi  |  |
|  | Surat jawapan kepada pengadu |  |
|  | Adakan perbincangan dengan anggota keluarga  |  |
|  |  |  |
| ii | Jawatankuasa Kecil Disiplin Anggota Dan Staf  |  |
|  | Surat jawapan kepada pengadu |  |
|  | Adakan perbincangan dengan anggota keluarga |  |
|  |  |  |
| iii | Mesyuarat Biasa Lembaga  |  |
|  | Surat jawapan kepada pengadu |  |
|  | Adakan perbincangan dengan anggota keluarga |  |

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| 2. | DISERTAKAN SURAT JAWAPAN / LAPORAN PERBINCANGAN |  |

DISEDIAKAN OLEH

………………………………………………….

Nama :

Jawatan :

Tarikh :